

MODULE

Module 1	Usage of Grammar, Reading skills and its techniques, Intensive and extensive reading
Module 2	Speaking Skills, Pronunciation, Playing with Vocabulary, Vocabulary Study
Module 3	Speech, Types of speech, Techniques of speech and rehearsal
Module 4	Conversational activities, Effective speaking guidelines, Situation based conversation
Module 5	Group discussion, Resume' or Curriculum Vitae : The first step forward
Module 6	Soft skills, Antiquity of soft skills and Classification of soft skills
Module 7	Job Interviews, Types of Interviews : The gateway to the job market
Module 8	Body language, Grooming One's personality : Reveals your inner self
Module 9	Personality Development : A must for Leadership and Career growth
Module 10	Business English, Useful business Phrases, Business conversation topics

